



Basic Financial Management Training for Non Profits

KALISPEL TRIBE

WELLNESS CENTER

1831 N. LECLERC RD., USK, WA 99180

Tuesday to Wednesday, October 6th and 7th 2009 8:30 – 4:30 pm

NEW TO THE NON-PROFIT WORLD?

Are you interested in demystifying the financial side of your nonprofit?
If so, this two day training is for you.

WHO SHOULD ATTEND?

Anyone who worries about money and running their finances well.

The training will focus on:

Setting up a non-profit

Financial Statement Analysis

Grant Recording

Accounting & Record Keeping

Internal Controls / Policies & Procedures

Using QuickBooks

Budgeting

Taxes & Reporting

Bank Accounts

And More!

COST: \$20 STUDENTS/NON-WAGED

\$35 NON-PROFIT/TRIBAL EMPLOYEES

**LIMITED SCHOLARSHIPS ARE AVAILABLE (PLEASE INQUIRE)

Trainers: Ken Gordon and Dana Arviso
Potlatch Fund

Space is limited! Light refreshments provided!
To register please fill out the form and/or RSVP to:

Lawrence Leake - 206.624.6076 or email lawrence@potlatchfund.org
www.potlatchfund.org

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